

Employee Navigator is a cloud based benefits administration system—meaning there’s no app to download. Registering on Employee Navigator for your employee benefits enrollment is quick and easy!

Step 1

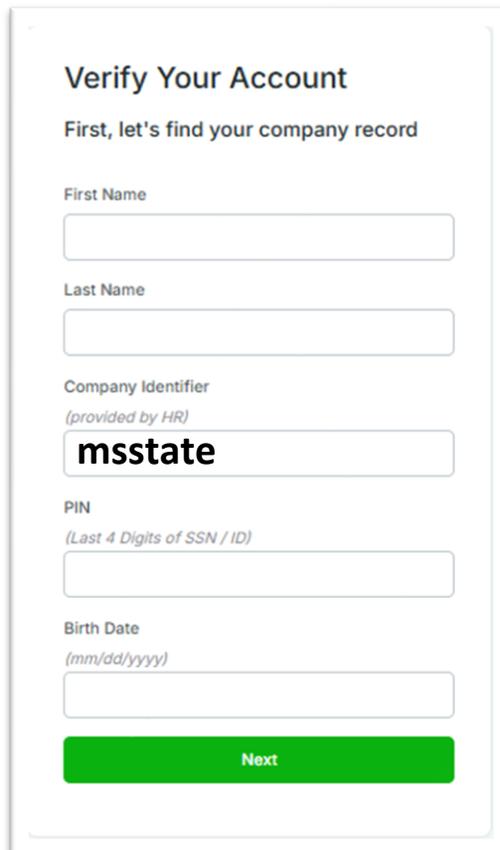
- Go to the Registration Site:

<https://www.employeenavigator.com/benefits/Account/Register>



Step 2

- Complete the New User Registration Information. Your information **MUST MATCH** what is in Banner. If you have trouble registering, reach out to the HRM Department for assistance.
- The Company Identifier (case sensitive) is: **msstate**



Verify Your Account

First, let's find your company record

First Name

Last Name

Company Identifier
(provided by HR)

PIN
(Last 4 Digits of SSN / ID)

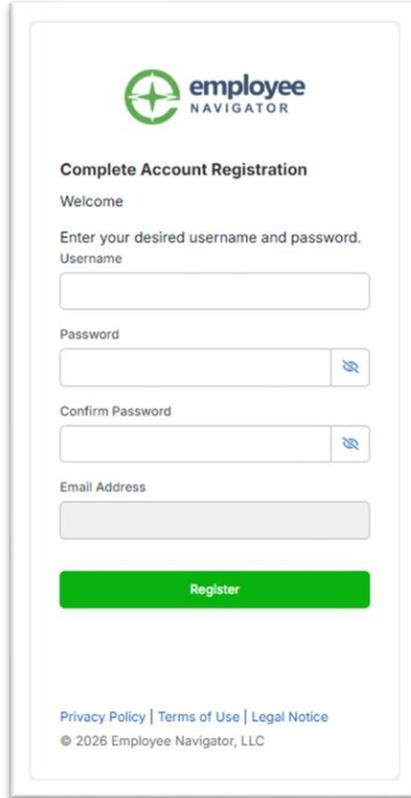
Birth Date
(mm/dd/yyyy)



Enter the last 4 digits of your SSN

Step 3

- Follow the on-screen instructions to create a unique Username and Password.



 **employee**
NAVIGATOR

Complete Account Registration

Welcome

Enter your desired username and password.

Username

Password

Confirm Password

Email Address

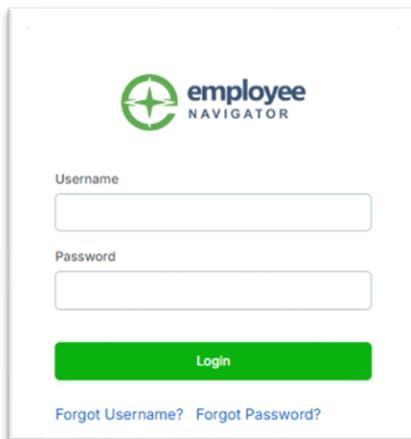
Register

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Step 4

- You're in! Don't forget your Username and Password!
- To login again, return to:

<https://www.employeenavigator.com/benefits/Account/Login>



 **employee**
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Username

Password

Login

[Forgot Username?](#) [Forgot Password?](#)