

**Payroll Schedule, Overtime Periods and Due Dates for Employment Action Forms (EAFS)  
Fiscal year 2012-13**

Month	SM P/R	Pay Period	Employment Action Forms Due to Human Resources by 9:00 a.m.	Includes Overtime Worked Between These Dates	No. of Weeks	Pull Time	Departments Key Time	Pay Day
<b>July 2012</b> <i>Holiday 7/4/12</i>	#13	7/1 - 7/15	Tuesday, June 26, 2012	6/17-6/30	2	7/3/2012	Thursday, July 05, 2012	Friday, July 13, 2012
	#14	7/16 - 7/31	Friday, July 13, 2012	7/1-7/14	2	7/20/2012	Monday, July 23, 2012	Tuesday, July 31, 2012
<b>August 2012</b>	#15	8/1 - 8/15	Monday, July 30, 2012	7/15-7/28	2	8/6/2012	Tuesday, August 07, 2012	Wednesday, August 15, 2012
	#16	8/16 - 8/31	Wednesday, August 15, 2012	7/29-8/18	3	8/22/2012	Thursday, August 23, 2012	Friday, August 31, 2012
<b>September 2012</b> <i>Holiday 9/3/12</i>	#17	9/1 - 9/15	Tuesday, August 28, 2012	8/19-9/1	2	9/5/2012	Thursday, September 06, 2012	Friday, September 14, 2012
	#18	9/16 - 9/30	Wednesday, September 12, 2012	9/2-9/15	2	9/19/2012	Thursday, September 20, 2012	Friday, September 28, 2012
<b>October 2012</b>	#19	10/1 - 10/15	Thursday, September 27, 2012	9/16-9/29	2	10/4/2012	Friday, October 05, 2012	Monday, October 15, 2012
	#20	10/16 - 10/31	Monday, October 15, 2012	9/30-10/13	2	10/22/2012	Tuesday, October 23, 2012	Wednesday, October 31, 2012
<b>November 2012</b> <i>Holiday 11/22-11/23/12</i>	#21	11/1 - 11/15	Tuesday, October 30, 2012	10/14-10/27	2	11/6/2012	Wednesday, November 07, 2012	Thursday, November 15, 2012
	#22	11/16 - 11/30	Monday, November 12, 2012	10/28-11/10	2	11/19/2012	Tuesday, November 20, 2012	Friday, November 30, 2012
<b>December 2012</b> <i>Holiday 12/24 to 12/31</i>	#23	12/1 - 12/15	Monday, November 26, 2012	11/11-11/24	2	12/4/2012	Wednesday, December 05, 2012	Friday, December 14, 2012
	#24	12/16 - 12/31	Monday, December 3, 2012	11/25-12/1	1	12/10/2012	Tuesday, December 11, 2012	Wednesday, December 19, 2012
<b>January 2013</b> <i>Holiday 1/1-1/3;1/21/13</i>	#1	1/1-1/15	Thursday, December 20, 2012	12/2-12/29	4	1/7/2013	Tuesday, January 08, 2013	Tuesday, January 15, 2013
	#2	1/16-1/31	Tuesday, January 15, 2013	12/30-1/12	2	1/22/2013	Wednesday, January 23, 2013	Thursday, January 31, 2013
<b>February 2013</b>	#3	2/1-2/15	Tuesday, January 29, 2013	1/13-2/2	3	2/6/2013	Thursday, February 07, 2013	Friday, February 15, 2013
	#4	2/16-2/28	Tuesday, February 12, 2013	2/3-2/16	2	2/19/2013	Wednesday, February 20, 2013	Thursday, February 28, 2013
<b>March 2013</b> <i>Holiday 3/29/13</i>	#5	3/1-3/15	Tuesday, February 26, 2013	2/17-3/2	2	3/6/2013	Thursday, March 07, 2013	Friday, March 15, 2013
	#6	3/16-3/31	Tuesday, March 12, 2013	3/3-3/16	2	3/19/2013	Wednesday, March 20, 2013	Thursday, March 28, 2013
<b>April 2013</b>	#7	4/1-4/15	Wednesday, March 27, 2013	3/17-3/30	2	4/4/2013	Friday, April 05, 2013	Monday, April 15, 2013
	#8	4/16-4/30	Friday, April 12, 2013	3/31-4/13	2	4/19/2013	Monday, April 22, 2013	Tuesday, April 30, 2013
<b>May 2013</b> <i>Holiday 5/27/13</i>	#9	5/1-5/15	Monday, April 29, 2013	4/14-4/27	2	5/6/2013	Tuesday, May 07, 2013	Wednesday, May 15, 2013
	#10	5/16-5/31	Tuesday, May 14, 2013	4/28-5/18	3	5/21/2013	Wednesday, May 22, 2013	Friday, May 31, 2013
<b>June 2013</b>	#11	6/1-6/15	Tuesday, May 28, 2013	5/19-6/1	2	6/5/2013	Thursday, June 06, 2013	Friday, June 14, 2013
	#12	6/16-6/30	Wednesday, June 12, 2013	6/2-6/15	2	6/19/2013	Thursday, June 20, 2013	Friday, June 28, 2013