**PROGRESS TOWARD PROMOTION**

**For Use by Supervisors of Research and Extension Associates**

**(as described in OP 56.09 under “Responsibilities of Supervisors …”)**

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Current Position (check one): Research/Extension Associate I\_\_\_\_\_ II\_\_\_\_\_ III\_\_\_\_\_
* Degree (check all that apply) Bachelor’s\_\_\_\_ Master’s\_\_\_\_ Doctorate\_\_\_\_
* Year of Last Promotion\_\_\_\_\_\_
* Relevant Years of Experience \_\_\_\_\_\_
* Number of Years Working at MSU \_\_\_\_\_\_\_
* Annual Evaluation Scores Received in Past 3 Years 3.0 or better YES or NO
* Identify the person/faculty member you report directly to \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* University Degree(s), Certificate(s), and/or other training received since last promotion (as described in OP 56.09 Table 1.) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* Year Seeking Next Promotion\_\_\_\_\_\_\_
* Performance Measures Necessary to Achieve Desired Promotion

|  |
| --- |
|  |
|  |
|  |
|  |
|  |

* Relevant Accomplishments Toward Promotion (include the completion date of the accomplishment and attach additional pages as needed)

|  |
| --- |
|  |
|  |
|  |
|  |
|  |
|  |